



minutes ~ NCPS Parent Council

Meeting: January 4th, 2016, 6:00 p.m., NCPS Library.

Attendees & Regrets:

Lisa Kristine Arlt	Voting Member	P
Michele Boileau	Voting Member	P
Sandra Gee	Voting Member	R
Kristi Green	Co-secretary	P
Gillian Harris-Sopinka	Voting Member	R
Jenn Jansen	Co-secretary	P
Jill MacAlpine	Voting Member	P
Lilly Martin	Council Member	P
Juliette Reynolds	Voting Member	R
Deborah Rowbotham	Voting Member	R
Terria Woodhouse	Voting Member	P
Emily Worts	Vice Chair	P
Alison Golding	Principal	P
Jennifer Angus	Teacher	P
Sharon Gummer	Chair	P

Timing ~ Discussion Points ~ Champion: Notes & Actions:

6:10 Welcome: Sharon Thanked everyone for the schedule change due to other commitments by some members.

6:12 Meeting Minutes: Sharon Review & accept previous minutes

- ❖ November 3rd, 2015 review
 - SHARON motioned to accept the minutes with the exception of one sentence to be struck, LILLY second, all in favour - everyone, minutes approved. To be posted accordingly.

6:12 Principal's Report: Alison Updates

- ❖ NCPS sign update - \$2000 transferred from school budget to pay for sign- this won't show in SGF print out because it is not from School Generated Funds- will just go directly to sign. School sign down payment of \$2512.81 was made just before Christmas (not showing any deduction from SGF yet). Approx \$5000 was fundraised from BWS. Fundraising for sign is now complete: Trillium will complete work in the spring. The Rep from Trillium came the week before Christmas to look at installation area (in front of bus drop off area) and discuss colour (school colours purple and blue with black base were chosen)
- ❖ Pro-Grant speaker selection: Alison emailed principals for suggestions. Not many came back related to Resiliency which was the topic applied for last year.
 - Barbara Evoy was suggested by Heather Birchall- **Booked for Thursday Feb 25th 6:30-8:30** at cost of \$895+ tax which fits the budget (not charging us transportation/accommodations). Will begin promoting this soon. <http://withbarbara.ca/>
- ❖ Need to hire new DECE in Mrs Doner-Day's class- Ms. McBrearty secured a position on teaching the supply list. Waiting to hear from HR. Ms. McBrearty is here until the end of this week. May be a few days of supply teacher in the class until hire is confirmed. Will update community once we have hired.
- ❖ December items
 - Teacher's contract was ratified,
 - Michael Wade Author visit (cost comes out of in-school presentations, around \$300),
 - Kinder/K/1 open house - very well attended,
 - French Plays (question about moving the french plays to an evening thing, but too long to make it a full evening event),
 - Hour of Code
- ❖ Upcoming in January
 - OEYC group continuing on Thursday mornings twice a month, looking at bringing in guests- reading and drumming- has been well attended.
 - Parent meeting next Monday at 6pm re Gr 7/8 trip (trip will be combined due to numbers, Ottawa this year, and a camp type trip next year) Traditional trips is camping in Grade 7 and Ottawa in Grade 8.
 - ****Note:** Meeting rescheduled due to winter weather the night of the meeting.

6:30 Chair's Report: Sharon Updates

- ❖ Everyone had a great time with BWS
- ❖ Review of Council Procedures for NCPS will take place in the coming months
 - detailing dates/times of meetings, roles, mission etc.



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➤ **Action - Calendar for the meetings for the year to be emailed out**

6:30

Treasurer's Report: Alison Updates

- ❖ Review of SGF report

6:35

Community at Large: Council Open for discussions

- ❖ Question about leadership camp - JENN A - the school sends nominated kids to leadership camp OELC. Usually for kids in grade 6. ALISON looking into seeing what is happening with this camp this year. They want different teachers to go every year, the more teachers that have experienced it, the better because it is professional learning for them as well. It is a significant commitment to go because it is a number of days/overnight.
 - **UPDATE-** Alison contacted organizer for opportunities for Spring OELC session, however, the application had to be submitted last spring and the May session is full with 6 schools on the wait list. If there are staff willing to supervise, we will indicate our interest in June when the next opportunity arises for the 2016-2017 school year.
- ❖ KRISTY - question about afterschool programming- ukulele club, science or art programs. Alison has been approached by Elephant Thoughts- after school Science. Parents were in support of this.
 - **UPDATE-** Alison has booked Elephant Thoughts Science program Gr 1-5- Science show to promote program March 29, 2-3pm and forms will go home that day. Program will run 5 weeks April 11-May 9 3:30-4:30. School and Elephant Thoughts will subsidize anyone who needs assistance.

6:40

Breakfast with Santa: Sharon/Sandra Review

- ❖ BWS - 181 child tickets, 196 adult tickets sold for BWS
 - Sharon doing some great data analysis to look at where money is being made at BWS for planning for next year.
- ❖ We need to start in September to do preliminary contacts to get donations from places like Costco, also like to talk to the community sooner so they know they are included and welcomed to be involved.
- ❖ Thank you letter has not been sent out yet, nothing has been in the paper yet either and this should happen ASAP. DEB or SANDRA may have a form letter from last year. If a list of donors is provided to Alison, we can also have students write some letters to the big donors to say thanks!
 - **Action- SHARON do Thank you for paper and ask for list of donors to give to Alison for thank you's**
- ❖ Numbers on food was pretty good, we had some leftovers that went home, was frozen, or went to the breakfast program. Ran out of Maple Syrup, everything else was good.
- ❖ MICHELLE - more things can be done leading up to the BWS- signs, auction sheets etc.
 - SHARON - this is part of the reason we are putting the binder together with procedures, etc.
- ❖ We may get a bit more info from SANDRA in the next few weeks to wrap it up.

7:00

Fundraising Report: Sharon & Alison Updates

- Updates to fundraising plan:
- ➔ ALISON- Since sign is paid off and school-yard renovations will be occurring in the spring, can we allocate money from Danceathon to "and Tech?" TECH WISH LIST from staff and students is significant - 2 smart projectors on the list, more Chrome books (feedback from students), air printer for Chrome books and ipads, headphone splitters, more ipads, 2 classrooms have old projectors and need replaced, speakers, etc.
 - EMILY - what about outdoor things?
 - ALISON - \$13000 of equipment was ordered this year (line painting has been done and large tires, balance beams, stage, sandbox, art wall, stone seating, sensory tables will come in the spring)
 - MICHELLE - Suggested we leave the funds where they are for more shlocky boards.
 - **Action- ALISON will ask Mr Weir about the possibility of more Shlocky boards.** Some of the money could go to painting lines for the basketball courts. The money is supposed to be used this school year.
 - **CONCLUSION -** we will leave the money from Dance-A-Thon in the "Schoolyard Improvements- School Sign and/or School Enhancements" at this time
 - **UPDATE-** after speaking to staff, they feel that 5 Shlocky boards (the number that we currently have) is the amount that can be supervised effectively by staff on duty. Also, they are large and storage for more would pose an issue. The also indicated that part of the fun and point of the game is turn taking and cheering on other players.
 - ➔ ALISON - Danceathon and Spell-a-thon both in February, can we move one? Can we move the spring spelling bee to Spring?
 - JENN A - May not good b/c of EQAO
 - MICHELLE - Why don't we move it to April?
 - **CONCLUSION -** we will move it to April.
 - **UPDATE-** Dance A Thon Date set for Feb 25th.
 - ➔ Do we want to rename "Clothing Swap" to include other items as per Marcy's suggestion in Nov?



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- Consensus is that we will start with clothing for this year to get a handle on it, then perhaps expand next year if it goes well.
 - **Action- Kristy will talk to Marcy to see what kind of shape the event will take - to do before next meeting and report back**
- MICHELLE - change the name to "SWAP AND SHOP" which will encompass any type of event that we may do in the future
- Bank Interest/HST should be \$30/\$1000 (not/\$500) and will need to add "and/or general school needs" under purpose for which profits will be used.
- Consideration of new fundraisers- spirit wear, family lunches
- People love the idea of school spirit wear, hoodies, etc. Preorders.
- MICHELLE knows someone who does them on the spot.
 - **Action- Michelle will give contact info to Alison to look into**
- EMILY - Consider having a local artist doing an interpretation of the logo and getting parents and kids to buy into the whole sweatshirt thing
- Consensus - yes add clothing to the fundraising plan,
 - **Action- ALISON will look into it for this year.** Can look at doing a larger or different clothing fundraiser next year (e.g.- online ordering or on the spot printing at meet the teacher). Allocate the money to student subsidies
- Also suggested to look into Mabels Labels for next year
- Rosie the caterer has approached the school. Alison worked with her last year. She does home made food and does cooking activities for kids in schools, out of Alliston. Idea was to do picnic with parents at lunchtimes. She could come and speak to parents/cook a sample. She also offered to do things with the garden. Alison also asked if anyone knows anyone else in the Creemore community who could do something similar- Norma from Affairs? People think that she doesn't do this kind of thing anymore. If anyone knows of anyone, please direct them to Alison who will walk them through the process of getting on the approved vendor list for SCDSB. **Action-Alison will look at trial with different vendor for special school lunch or dinner this year.**
- **UPDATE-** Discussed at Feb. staff meeting- Staff suggested trying a meal just for the kids first before doing something larger for school community. Suggested that we try it for a special day/theme- e.g.- Valentines (but may be too soon to set up)
- JILL suggested doing dinner and a movie night. ALISON- may be a lot to take on for this year and need to look at licensing for movie. Suggests a separate movie night for the community that doesn't cost anything (just pay for popcorn if they want)- may be a consideration for next year.

Summary of above made as a MOTION to move Spell a Thon to April; Add Winter/Spring Spirit Wear going to go to student subsidy; Additional lunch or dinner in Spring will go to technology, "Swap and Shop" instead of "Clothing Swap". SHARON made motion. JILL second. All in favour, approved.

→ **Action- Alison to update and re-submit to Board for approval**

7:30

NCPS ReImagined!: Sharon & Alison

- ❖ Based on parent feedback from Annual administration survey
 - look at updating Motto, Mission Statement and "Branding/marketing" of school
- ❖ Survey was sent to parents, staff and students. Shared results (see "Wordle"). "Inclusive" was most popular word, along with "creative," "community," "caring," "innovative."
- ❖ Mission and vision of a school. Jill suggested "What is our why" from work she's involved with at another school.
- ❖ ALISON - people seem to like logo and colours, but need to articulate what we stand for.
 - **Action- Alison will organize a sub committee with parents, students and staff - please indicate interest**

7:40

Next Parent Council Meeting: Council

- ❖ February 2nd, 2016, 6:00 p.m., NCPS Library
- ❖ Agenda items - neighbourhood farms fundraising presentation, garden update

Meeting Adjourned: 7:40 p.m.

Thanks once again to Jenn Janson & Kristi Green, Co-Secretaries, for their continued good record tracking throughout our meeting.

Minutes prepared for Council's review for next meeting by: Alison Golding, Principal & Sharon Gummer, Chair.